

National
Initiative for
Building
Community
TRUST &
JUSTICE

Site Visit
Logistics Package

The goal of the initial, two-day site visit is to begin creating the foundation for our work over the next three years. Representatives from all of the principal partnering institutions (the Department of Justice, the National Network for Safe Communities at John Jay College of Criminal Justice, the Yale Law School Justice Collaboratory, the Center for Policing Equity, and the Urban Institute) will meet with essential partners from the each site to discuss the National Initiative in greater detail. These meetings will be informative for both the NI team and the local partners. The NI team will discuss the planned interventions and the larger research agenda, and will seek to clarify misunderstandings related to the role and mission of the National Initiative. Meanwhile, city and community partners will help orient the NI team to their perspectives, challenges, and opportunities, and initiate introductions to other local partners who could help inform the work of the project. The NI team hopes to leave with a solid understanding of how to proceed with tailoring its research, data-gathering, and policy recommendations for the site.

**National Initiative Site Visit
City of Stockton**

April 21, Day 1: 9am- 7:30pm

All NI Partners: (9am-1pm)

Community Room

1. 0900-1000 Chief of Police/Deputy Chiefs (1 hr.)
E Jones/T Womack/R Salsedo
2. 1000-1100 Chief of Police/Deputy Chiefs/Captains (1 hr.)
E Jones/T Womack/R Salsedo/T Jernigan/J Coon/T Sajor/A Rose/S Meadors
3. 1100-1200 Union (SPOA, SPMA, SCEA) (1 hr.)
K Nance/B Hutto/T Jernigan/E Kane/V Segura/P Keener

1200-1300 Lunch – (1 hr.)

Breakouts: (1pm-5:30pm)

Community Room

Operations:

4. 1300-1400 Internal Affairs (1 hr.): CPE
J Ballard/R Salsedo
5. 1400-1500 IT/911 (1 hr.) : CPE
R Miller/A Sajor/M Murray/M Dobbs
6. 1500-1600 Research/Policy/Accreditation Managers (1 hr.): CPE, YLS
J Coon/R Rego/E Mettler
7. 1600-1700 Training and Recruitment (1 hr.): YLS
J Coon/R Rego/M Reynosa

Chief's Conference Room

8. 1300-1400 Special Units (CRO's, SRO's) (1 hr.): NNSC
R Ridenour/M Reynosa/I Rose/E Kane/D McLaughlin
9. 1400-1500 Investigations (Sex Assault, DV) (1 hr.): NNSC
E Kane/A Hendricks/B Hutto/J Digiulio/L Parino

Time	PD Community Room	Chief's Conference Room
1300-1400	Internal Affairs	Special Units
1400-1500	IT/911	Investigations
1500-1600	Research Policy Managers	
1600-1700	Recruitment/Training	

Community: (1pm-5:00pm)

401 North San Joaquin Street

1. Community Advisory Board to the Chief (1 hr.): Tracie Keesee, DOJ, Urban Institute
2. Local chapters of national community organizations (3-4 hrs.): Tracie Keesee, DOJ, Urban Institute

Oak Park Senior Center

730 East Fulton Street

3. Community convening (1.5 hrs.) Full NI team; community participation TBD by NI and Site; neutral location TBD
 - **6-6:45pm:** NI Overview (Tracie Keesee and DOJ)
 - **6:45-7:30pm:** Urban Institute survey discussion (make sure there is sign-in mechanism for community groups)

April 22, 2015 Day 2: 9am -3:30pm

City Hall

1. 0900-1000 City Administration/ City Manager (1 hr.) : All
K Wilson/C Clegg
2. 1000-1100 City Council and Mayor's Office (1 hr.) : Tracie Keesee and DOJ
Councilmember Tubbs
3. 1100-1200 City Attorney Office (1 hr.) : All
J Luebberke/S Wood

1200-1230 Lunch (30 min)*

SEB

4. 1230-1330 US Attorney (1 hr.) : All
5. 1330-1430 District Attorney/Prosecutor (1 hr.) : All
T Verber/R Freitas/S Fichtner
6. 1430-1530 Public Defenders Office/Courts/Probation/Parole (1 hr.) : All
P Fox/Judge Vlavianos/S James

*Tracie to peel off at lunchtime for additional community meetings if necessary

Logistics Notes

- The NI team will make their own travel and hotel accommodations.
- The NI team will need assistance acquiring transportation or access to transportation to Police HQ and community meeting locations.
- Daytime meetings should take place at police headquarters or a central location that can hold at least 10. NI partners will remain in that location and receive local partners/hosts, while afternoon Day 1 community meetings will occur simultaneously in a separate location.
- Afternoon Day 1 police meetings do not have to fall in the order listed. However, please make sure that no meetings that list the same partner (CPE, YLS, and/or NNSC) are simultaneous.
- Community meetings should take place in the community, at a neutral location if possible. The NI team requests the police department's guidance in determining a suitable location with a capacity of at least 100
- The police department point of contact will coordinate the Day 1 non-community meetings and assist with Day 2 meetings in coordination with the U.S. Attorney's Office. XXXX should be considered the point of contact at the US Attorney's Office. Their e-mail addresses are XXXX@usdoj.gov.
- We will request space from the police department for the Day 2 meetings.
- Please make sure there are power strips and Powerpoint capability at Police HQ meeting room, and please provide lunch menus that can deliver to the meeting site.

If you have any questions or comments, please do not hesitate to contact:

Dr. Tracie Keese: tkeese@jjay.cuny.edu, (212) 393-6004

Sam Kuhn: skuhn@jjay.cuny.edu, (212) 393-6307